
Student Employment

September 16, 2019



Informational Review

- Partnership between UHR and OSFA
- Student Employment Transition Committee
- Guiding Principles
 - The important role that student employment has in student success and retention
 - The need to develop a more consistent employment experience across campus for our student employees
 - An interest in creating a pipeline for our graduates to consider professional employment with The University of Iowa
 - The need to automate processes for more consistent and timely communication with employing units
 - Desire to better align functions within offices whose purpose is in those areas

Recommendations

- Compliance & Customer Service
 - UHR will have oversight of student employment
 - compliance such as child labor laws and State of Iowa code related to the 20 hour per week rule
 - General student employment questions related to appointments, time reporting, paychecks etc...
 - OSFA will continue oversight of Work-Study
 - Federal compliance with the work-study program
 - General questions related to work-study awards, eligibility, earnings potential etc...
 - Pomerantz Career Center
 - Continue have oversight and respond to questions related to job postings, student job fairs and developmental programming

Automation

- Automate the following manual processes:
 - 20 hour per week rule
 - Monitoring on a biweekly basis – updated process and notifications
 - Student employment eligibility
 - Did not register for academic semester
 - Withdrew from current academic semester
 - Summer employment eligibility

Additional Changes

- Website update
 - Appropriate information will transition from SFA to UHR mid-summer
- Policy review
 - Review of student employee grievance and disciplinary policies
- Student Communications
 - Student employment calendar
 - Regular informational emails
- Student Employment Advisory Committee

QUESTIONS?

Contacts

Dan Schropp
University Workforce Operations
335-2382
daniel-schropp@uiowa.edu

Cindy Seyfer
Student Financial Aid
335-1444
cynthia-Seyfer@uiowa.edu